

PTO Meeting NOTES – Monday, 1/12/26 at 3:30 PM,

Rice Elementary Media Center



Melissa Duve, Principal

Elizabeth (EB) Sartor, Chair

Elizabeth Terry, Treasurer

Debra Legg, Secretary

Emma Stratton, Small Fundraisers and Communications Coordinator

Whitney Meisner, Volunteer and Teacher Appreciation Coordinator

1. Welcome (Attendance) Melissa Duve, Whitney Meisner, EB Sartor, Debra Legg-Board Members, Sara Gallagher, Lyn Karnes-Teachers, Deqa Rage-Parent, Rory and Rich-Kiwanis

2. Treasurer's Report

- a. Budget Report-Balance is \$40,675.67
- b. Small Fundraisers-King Sooper and Milk Cap \$\$ should be coming in soon,

3. Upcoming Events Planning

- a. Bingo-Friday January 23rd-More prizes are being ordered. Snacks for concession will be purchased soon. Tables and chairs are on order with the district along with the sound system
- b. Science Night-February 27-will be discussed at the February meeting.

4. Volunteer Coordination (Whitney)

- a. Bingo Night- We requested 8 students from the Key Club to run Bingo. Two staff members have also volunteered.
- b. Science Night-Volunteer schedule will come out after Bingo Night. No staff volunteers needed.

5. Teacher Appreciation (Whitney)

- a. January 16th-PTO will provide granola bars for staff
- b. February-Breakfast burritos and fruit will be provided the last week of Feb.
- c. March-Date has been set for the 26th

6. Kiwanis

- a. Bike Rodeo-will be scheduled for a Wednesday in May. This will be after school and run for about 1 ½ hours. Helmets will be available for free along with bike tune-ups.
- b. Peace Path - Stickers placed on the hallway floors that help with conflict resolution. Melissa took the info and will discuss it with counseling.

7. Principal's Report (Melissa)

- a. Walk-a-Thon-Thank You framed certificates and donation letters are ready to be hand delivered to supporting businesses. Deqa and Lin volunteered to deliver this week.
- b. Mural-Coordinating with the district and a local artist to paint a "Students Soaring" portable mural spearheaded by 4th grade students. We are hoping to get this accomplished by the end of the school year.
- c. Raptor Mascot-Costume has been purchased and delivered.
- d. Shade Structure-is done and needs to be attached by the district. Melissa will put in a work order.

8. Other Business (All)

- a. Teacher Request Forms-none at this time
- b. Ornament Night update-Notes for next year. Change the time slot to one hour, order more ornaments, start the event with a 15 minute session for "Low Sensory" students.

THANK YOU FOR ALL YOUR HARD WORK! LET'S HAVE A GREAT YEAR!

NEXT PTO MEETING WILL BE HELD ON FEBRUARY 2, 2026

RICE ELEMENTARY MEDIA CENTER

3:30 PM