

Rice Student Technology Contract 2022-23

This contract must be signed by the student and will be kept on file for the duration of the school year.

Technology (computers or laptops, Internet access, etc.) is a privilege provided by Poudre School District for students here at Rice. If you choose to ignore the district and school guidelines for technology use, you could lose these privileges for a day, a week, or longer. If you deliberately damage or misuse your device, your parents may be asked to pay for repairs, or you could be responsible for providing community service at our school in repayment.

By reading and signing this contract, I agree to:

Think Win-Win: Treat all devices with respect.

- Be responsible for and take care of my assigned device
- Report any type of damage immediately, and possibly pay for repairs, or provide community service in repayment
- Always carry devices with two hands, and never carry by the screen
- Keep food and beverages away from devices
- Place my laptop carefully on my desk or table so it can't be knocked off
- Use appropriate shut down and restart commands with the power symbol, either in the Windows menu or Ctrl+Alt+Delete screen
- Work with student tech support leaders to ensure my laptop is put away properly and recharging at the end of the day

Begin with the End in Mind: Use my laptop responsibly to aid my learning.

- Use for academic purposes ONLY
- Do not personalize or change the background on my laptop OR my PSD Google account
- Do not add special features, games, extensions or other apps unless approved
- Save my work to my server folder, my Google Drive, or my One Drive
- Follow my teachers' instructions exactly
- Access only District approved computers, computer files, e-mail accounts, e-mail files, or Internet sites • Download, store, transfer or execute only District approved software, files or data (no "surfing" the web)

Put First Things First: Respect everyone's privacy and work.

- Keep my passwords private and safe
- Only use my own account for any work I do
- Use only my own words and ideas when working on papers or projects, or cite my sources \ Appropriately
- Do not delete other people's work
- Respect others' opinions and ideas when posting or responding online

Be Proactive: Follow school rules online as well as in person.

- Use the internet appropriately and only access sites that are approved by my teachers
- Do not engage in cyberbullying, harassment, or spamming- and report it right away if you know of it
- Only use language online that would be appropriate at school
- Keep my private information safe (address, phone, etc)

Student Printed Name: _____ Date: _____

Grade= _____ Teacher= _____