



Melissa Duve, Principal	Jody Drager, Asst. Principal	Lisa Mann, Office Administrator	Elizabeth (EB) Sartor, Chair
Opening, Secretary	Janelle Faulkner, Treasurer	Whitney Meisner, Volunteer Coordinator	Crystal Bergerud, Teacher Appreciation Coordinator
	Stephanie Diamond, Small Fundraisers Coordinator	Opening, Communications Coordinator	

PTO Meeting Agenda – 2/5/24 at 3:30 PM, Rice Media Center

Melissa Duve, Emma Stratton, Crystal Bergerud, Whitney Meisner, EB Sartor

1. **Welcome**
2. **General Updates**
 1. Positions Available for 23-24 School Year
3. **Principal's Report**
 1. Miscellaneous purchases for consideration:
 1. Shade structures and benches for playground – no update from district yet also look into a grant to help cover cost that Crystal found through American Academy of Dermatology.
 2. Mascot- survey out to the students to pick which mascot costume they want to have. Approved for purchase at 1/22/24 meeting
 3. Science Night – do some raffles and games- OK for cost of the following (all agreed):
 1. Raffles prizes and games
 2. Pizza – need pricing from Domino's to finalize cost of "meal" for purchase.
 3. Drinks (water and capri sun)
4. **Treasurer's Report**
 1. Budget Update
 1. First grade enrichment books – approved by all for purchase - \$230
 2. OK to cover cost of candy for teacher appreciation candy bar on 2/14
5. **Upcoming Events Planning**
 1. Science Night - 2/23 – see notes above
 2. Classified Appreciation Week – PTO day covered by the candy bar.
 3. Internet Safety Parent Event –is scheduled! March 28 6-7 at school – parents' night- app awareness, phone posting, email, etc. info to go out after science night.
 4. Art & Tech Night – more info to come in March meeting but TBD in April
 5. Field Day & Someone Special BBQ– 5/23/24 -order white t-shirts for students to decorate. T-shirts approved at 1/22/24 meeting.
6. **Volunteer Coordination**
 1. Science Night - sign up sheet was sent on 2/5
7. **Teacher Appreciation Planning**
 1. February appreciation – teacher candy bar notes above.
 2. March appreciation – week of March 25th, details forthcoming
 3. April – third week of April
 4. May – teacher appreciation week
8. **Other business**
 1. Booster for WAT – Melissa in touch with Booster and District to keep on progress on the contract.
 2. Kiwanis Outreach – Playground painting of US map – EB to call Kiwanis and follow up on timing.

THANK YOU ALL FOR YOUR HARD WORK! LET'S HAVE A GREAT YEAR!

3. School Supply Box vendors – send interest survey out to parents with class input survey. If there is parent interest we will further evaluate vendors.
4. Clubs – support needed for running club in the spring. More info to come in March. Some other vendors reached out for enrichment clubs related to Art and Reading. Need to evaluate with more to come in March.
5. WAT prizes follow up – Melissa to follow up with a reminder.

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