

PTO Meeting NOTES – Monday, 4/6/26 at 3:30 PM,

Rice Elementary Media Center



Melissa Duve, Principal

Elizabeth (EB) Sartor, Chair

Elizabeth Terry, Treasurer

Debra Legg, Secretary

Emma Stratton, Small Fundraisers and Communications Coordinator

Whitney Meisner, Volunteer and Teacher Appreciation Coordinator

1. Welcome (Attendance) Melissa Duve, EB Sartor, Debra Legg-Board Members, Sara Gallager -Teacher, Rich and Rory-Kiwanis

2. Treasurer's Report

- a. Budget Report-Balance is \$34,474.30
- b. Small Fundraisers-Milk Caps will be submitted soon.
- c. Teacher Requests-none at this time

3. Upcoming Events Planning

- a. Mornings with Mom, April 28-Debra, Whitney and Elizabeth will be serving again. Event runs from 7:30am to 8:15 am. Donuts, milk and coffee.
- b. BBQ and Field Day, May 22-Coffee and water will be provided by the PTO.
- c. Track Meet, May 7 & 9-PTO will provide shirts for 4th and 5th graders.
- d. June Transition Meeting-June 8th 3:30 pm

4. Volunteer Coordination (Whitney)

- a. BBQ and Field Day-Whitney will coordinate parent volunteers to set up chairs and tables in the am.
- b.

5. Teacher Appreciation (Whitney)

- a. April 17-PTO will stock the refrigerator with a variety of cold drinks.
- b. Week of May 4-8-Coffee cart (Lisa will schedule this)

6. Kiwanis

- a. Bike Rodeo-Will be scheduled for May 6 or 13, from 3:30o-4:30It includes a bike course, bike adjustments, free helmets and fittings. Kiwanis will provide a flyer to share with parents.
- b. Peace Path-Kiwanis will look at purchasing the templates for outside.
- c. Rocking chairs-Two large and two small chairs will be purchased this week.
- d. Fishing Derby-Tentatively scheduled for May 16th. Kiwanis will provide a flyer to share with parents.

- e. Bug (Bring up Grades) program-This provides celebrations for progress and growth and will be tied into the Leader In Me program.
7. Principal's Report (Melissa)
- a. Mural-Still working diligently to get the mural installed before the end of the year. Looking for a vendor that can provide a banner to place the design on.
  - b. All End-of-the-Year activities are on track.
8. Other Business (All)
- a. Donuts with Dad update-It was very well attended. There was a very long line out the door so we will be adding additional tables for donuts. More donuts and milk will be ordered with separate table for coffee. This should help the line go much faster next time. Also plan to start 15 minutes earlier-at 7:30 instead of 7:45.

***THANK YOU FOR ALL YOUR HARD WORK! LET'S HAVE A GREAT YEAR!***  
***NEXT PTO MEETING WILL BE HELD ON***  
***May 4, 2026***  
***RICE ELEMENTARY MEDIA CENTER***  
***3:30 PM***